



THE HAUNTED WAREHOUSE and Community Craft & Resource Fair



VENDOR REGISTRATION FORM

DESCRIPTION OF EVENT

WHERE: GCFB Admin Building | 213 6th Street North, Texas City 77590

WHEN: Saturday, October 28, 2023 | 1:00PM-5:00PM

WHAT: New this year for the 5th Annual Haunted Warehouse fundraising event, we will be hosting a Community Craft & Resource Fair free to the public prior to the main attraction, the Haunted Warehouse.

APPLICANT INFORMATION

Name of Organization/Business: _____

Mailing Address: _____

City/State/Zip: _____

Name(s) of contact person(s):

- 1. _____ phone _____ email _____
- 2. _____ phone _____ email _____

Select A Vendor Spot: *Vendor spots are first come first served based on approval and payment.*
Please circle one

STANDARD SPOT Fee:
\$55 non-refundable

PREMIUM SPOT
Fee: \$65 non-refundable

Standard spots are located on the outer aisles of the vendor section allowing access to vendor booths on one side only.

Premium spots are located in a high traffic area of the vendor section allowing access to vendor booths on two sides.

All spots are limited to a 10x10 space. Vendor is responsible for bringing any needed items such as, canopy tents, tables, chairs, etc... Electricity will **not** be available. No loud generators will be allowed. Access to GCFB building is prohibited. We asked that vendors start setup of their area by **11am** on the day of the event. Vendors will not be able to leave until **5pm** once setup, due to pedestrian traffic in the area. Vendors are welcome to stay past 5pm during the Haunted Warehouse portion of the event that will be from 6pm to 10pm.

Describe specific items that you propose to sell or exhibit at the event:



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CONTACT INFORMATION:

VENDOR REGISTRATION FORM

Julie Morreale, Development Director - julie@galvestoncountyfoodbank.org - 409.945.4232

MARKETING

Our team is actively promoting this event weekly and updating ticket holders about the new vendors of the Haunted Warehouse fundraising event. We promote all vendors on our Haunted Warehouse website page and social media platforms; facebook, twitter, instagram. Please make sure to tag us on social media when you share that you will be at the event.

Facebook/Instagram: @galvestoncountyfoodbank

Twitter: @GalCoFoodBank

Please email Julie your logo and a picture to highlight your business/organization.

Submit vendor registration form as soon as possible. **All spots are first come first served.** You may submit registration form without fees pending approval. You will be notified of approval or non-approval. All registration forms must be approved by the committee to ensure no duplicate vendors. Be sure to include all products that you intend to market, offer or sell on this form. The Haunted Warehouse committee reserves the right to deny further participation to vendors who sell or market products that have not been disclosed on this form.

Return completed registration form by mail or in person to:

Galveston County Food Bank

Attn: Julie Morreale

213 6th St N, Texas City, TX. 77590

OR Email completed application to Julie Morreale.

Payment for vendor registration must be paid within 48 hours after receiving approval to hold spot.

Please make checks payable to: Galveston County Food Bank | memo line: HW Vendor Fee. For credit card payments, please contact Julie Morreale. **All payments are non-refundable.**

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For office use only

Registration form received: _____ (date) Approved: _____ Not Approved: _____

Registration fee received: _____ (date) Cash _____ Check _____ Credit Card _____